



Lizbeth Walker | 407-519-9746

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## **BUSINESS SUMMARY**

Qwalifize, LLC provides total workforce solutions in the areas of High-Tech, Human Resources, and Administrative services. Our Administrative and Technical personnel provide Acquisition and Procurement Lifecycle support. This support includes Acquisition Planning, Acquisition Strategy, Source Selection Advisory Assistance, and support of the Program Management Office (PMO). We have the expertise to draft all documents required by an agency for a complete acquisition package. Our personnel have multiple credentials from Defense Acquisition University (DAU) in Acquisition Management.

### **BUSINESS INFO**

- POC - Lizbeth Walker
- FEIN - 83-1837212
- DUNS - 116607878
- CAGE - 86RG6
- SAM UEI - C43ZSRERNQA7

### **NAICS CODES**

- 561320 - Temporary Staffing Services
- 561311 - Permanent Staffing
- 541612 - Human Resources Consulting
- 541611 - Administrative /General Management Consulting

### **PRODUCT & SERVICES (PSC) CODES**

- R408 - Program Management/ Support
- R431 - Human Resources
- R706 - Logistics Support
- J015 - Maintenance, Repair, and Rebuild of Aircraft/Airframe Components
- R429 - Emergency Response Planning
- R799 - Support Management
- V251 - Recruitment Personnel
- R707 - Contract, Procurement, Acquisition Support

### **CERTIFICATIONS**

- HUBZone, WOSB, EDWOSB, 8a

### **CORE CAPABILITIES**

#### **Our wealth of knowledge includes:**

- Acquisition Plans, Strategy and Milestone documentation
- Performing Market Research (including Requests for Information, Sources Sought, etc.) and drafting Market Research Reports
- Providing recommendations to the Contracting Officer on the most advantageous acquisition strategy for the government
- Developing requirements for Statements of Work, Statements of Objectives and Performance Work Statements
- Developing the Independent Government Cost Estimate (IGCE)
- Providing guidance to Contracting Officer Representatives (CORs)
- Drafting COR nominations and verify the COR certification level is appropriate for acquisition complexity and/or contract value
- Drafting of Proposal Evaluation Factors
- Post Award - Drafting required documents to support modifications for Exercising Options, Increasing funding/ scope, De-Obligations, Terminations and
- Contract Closeout

***We are experts at supporting Government personnel who have never participated in the Source Selection process.***

#### **Our team has provided Acquisition support to the following agencies:**

- United States Army Contracting Command (ACC)
- United States Army Program Executive Office (PEO)
- Department of Homeland Security (DHS) Immigration
- Customs Enforcement (ICE) (twice)
- National Institutes of Health (NIH)
- National Credit Union Administration (NCUA)
- Internal Revenue Services (IRS)

